



Limited Lines Business Entity Initial License Application Checklist

Lines of Authority:

- Credit Insurance Products
- Crop
- Funeral Expense

All Applicants:

- Non-refundable filing fee of \$10.00 per line of authority. [ORC section 3905.40(C)]
(Check or money order made payable to the “State of Ohio Treasurer”; credit card or ACH accepted with online application.)
- Completed uniform application for business entity license: [ORC sections 3905.05(B) and 3905.07(A)(3)]
 - [Online Application](#)
- Application must include information of each partner, officer, member, manager or director of the entity.
- Application must include the name of at least one Ohio licensed individual insurance agent qualified to act the designated agent for the entity.

Additional Requirements for RESIDENT Applicants:

- Resident business entity applicants must be registered and in good standing with the Ohio Secretary of State before applying for a license. Contact the Ohio Secretary of State at (877) 767-6446 or www.sos.state.oh.us for registration requirements. [OAC section 3901-5-09(H)(1)(c)]

Additional Requirements for NONRESIDENT Applicants:

- Must have an active business entity license in home state.
- If required, non-resident business entities should register with the Ohio Secretary of State before doing business in Ohio. Contact the Ohio Secretary of State at (877) 767-6446 or www.sos.state.oh.us for registration requirements. [OAC section 3901-5-09(I)(5)]

Application Requirements for FUNERAL EXPENSE Applicants:

- Must provide proof of Active *Ohio* Funeral Director license.

**NOTE: APPLICATIONS SUBMITTED WITHOUT ALL OF THE ABOVE LISTED ITEMS
WILL BE RETURNED TO THE APPLICANT AS INCOMPLETE.**